

## UMDNJ PRINTING SERVICES

The University has contracted with twelve (12) New Jersey Small Business Enterprise print vendors for all printing services that cannot be performed by our University Print Shop. The award of Proposal #P09-034 (S) is effective **June 1, 2009 through May 31, 2012.**

The following procedure for internal printing services should be followed by all UMDNJ Departments prior to making a request to the Contractor.

Requests for general printing are to be forwarded to the University Print Shops as follows:

### *Piscataway/New Brunswick/Stratford or Camden Campuses*

Danny Tabao ext. 5-4091  
RWJMS Bsmt CB32  
Piscataway

### *Newark Campus*

Cesare Passerelli ext. 2-4611  
Duplicating  
UH A123  
Newark

The requisitioner is to contact the appropriate print shop for a written quotation. If it is determined that the print shop cannot accommodate your request, the Print Shop will indicate "cannot do" on the quotation form which can be accessed from [http://www.umdj.edu/oppmweb/Policies/HTML/Admin/00-01-10-92\\_00.htm](http://www.umdj.edu/oppmweb/Policies/HTML/Admin/00-01-10-92_00.htm) or directly from The University Print Shop. The requisitioner can then request a quote for that particular project from at least **three (3)** of the **awarded** contractors listed below. After making a selection, submit the requisition to Purchasing Services for processing. A Purchase Order will be issued in the amount of the quotation to the Contractor selected. Remember, when submitting an Electronic Requisition, to write the Requisition number on the quote(s) and forward to Purchasing, Attn: Jennifer Havens, Liberty Plaza, 2nd Floor, New Brunswick. Please contact Jennifer Havens at (732) 235-9886 for additional information.

VENDOR	CONTACT
Menco Business Products 178 Route 206 South Hillsborough, New Jersey 08844	David Wright (908) 281-0911 Fax: (908) 281-0711 dwright@mencotech.com
Jersey Printing Associates 153 First Avenue PO Box 355 Atlantic Highlands, New Jersey 07716	Patricia Pfleger (732) 872-9654 Fax: (732) 872-9309 www.jerseyprinting.com pat@jerseyprinting.com
Graphic Research Unlimited 32 South Avenue Fanwood, New Jersey 07023	Dora Mock (908) 322-2225 Fax: (908) 322-4855 dora@gruusa.com
AJ Images 259 East 1st Avenue Roselle, New Jersey 07203	Arnold Greebel (908) 241-6900 Fax: (908) 241-2526 www.ajimages.com a.greebel@verizon.net
Garrison Printing 7155 Airport Highway Pennsauken, New Jersey 08109	John (Chip) Wasilewski (856) 488-1900 Fax: (856) 488-6191 www.gogarrison.com staff@gogarrison.com
Royal Printing/Roland Offset Services 441 – 51 <sup>st</sup> Street PO Box 1000 West New York, NJ 07093	Joseph Wilson (201) 863-0418 Fax#: (201) 867-4437 dpassante@royalprintingnj.com
Allegra Print & Imaging 2850 US Highway 1 Lawrenceville, New Jersey 08648	Ray Cole (609) 771-4000 x109 Fax: (609) 771-8771 www.allegranj.net rcole@allegranj.net
Downtown Printing 46 Paterson Street New Brunswick, New Jersey 08903	Juan Ruiz (732) 246-7990 Fax: (732) 246-3425 www.downtownprint.com grafix@downtownprint.com
1 Source Solutions 40 Commerce Street Newark, NJ 07102	Sherri Winters (973) 242-4040 (973) 242-8344 www.onesourcenj.com sherri@onesourcenj.com

VENDOR	CONTACT
<p>Symphony Printing  19-21 Brook Street  Belleville, NJ 07109</p>	<p>Claudia Johnson  (973) 751-5100  Fax: (973) 751-0551  <a href="http://www.symphonyprinting.com/cjohnson@symphonyprinting.com">http://www.symphonyprinting.com/  cjohnson@symphonyprinting.com</a></p>
<p>Ezgro, Inc. dba eDigital Graphics  326 Route 22 West  Suite 12A  Green Brook, NJ 08812</p>	<p>Elias Ezra  (732) 968-1234  Fax: (732) 968-1233  <a href="http://www.edigitalgraphics.com">www.edigitalgraphics.com</a>  elly@edigitalgraphics.com</p>
<p>Perfect Printing  1533 Glen Avenue  Moorestown, NJ 08057</p>	<p>Chris Buoni  (856) 787-1877  Fax: (856) 787-0054  <a href="http://www.perfectprinting.com">www.perfectprinting.com</a>  cbuoni@perfectprinting.com</p>