



Dear NJMS 2024 Graduation Candidate:

Congratulations on your upcoming graduation! Enclosed please find important information pertaining to Commencement and Convocation. Please take time to read the information carefully. I encourage you to share this information with your guests.

Best wishes as you conclude your final semester at NJMS.

A handwritten signature in black ink, appearing to read "Heidi Schwalb".

Heidi Schwalb  
Registrar

## University Commencement

### Event Details

<b>Commencement Date</b>	Sunday, May 12, 2024
<b>Time</b>	The ceremony begins promptly at 10:00 a.m. Please see the following website for information regarding the Commencement ceremony: <a href="http://commencement.rutgers.edu/">http://commencement.rutgers.edu/</a>
<b>Location</b>	SHI Stadium Piscataway, NJ
<b>Parking</b>	Information about parking and registration for passes can be found at the following site: <a href="https://commencement.rutgers.edu/parking">https://commencement.rutgers.edu/parking</a> The parking registration site opens in March 2024.
<b>Tickets/Guest Seating</b>	Tickets are not required for Commencement. Please see the Rutgers Commencement website for guest seating information.
<b>Special Needs</b>	Please see the Rutgers Commencement website for information regarding special needs guests.
<b>Academic Attire</b>	Academic attire must be purchased through the <a href="https://rutgersnb.shopoakhalli.com/purchasewizard/Welcome">https://rutgersnb.shopoakhalli.com/purchasewizard/Welcome</a> website using instructions provided via email from the Registrar's Office. Although the website provides a deadline of March 31 <sup>st</sup> , we strongly suggest you order asap to avoid any issues.  <i>If you do not have graduation attire, you cannot participate in the ceremony.</i>  Please note: Please be sure to clear any holds on your record.
<b>Attendance</b>	All graduates are <b>strongly encouraged</b> to attend the Commencement ceremony.

## New Jersey Medical School Convocation

### Event Details

<b>Convocation Date</b>	Monday, May 13, 2024
<b>Time</b>	The ceremony begins promptly at 10:00 a.m. Students must arrive <b>by 8:30 a.m.</b> in order to line-up for the procession (a light continental breakfast will be served). The ceremony will end at approximately 11:30 a.m.
<b>Location</b>	New Jersey Performing Arts Center (NJPAC), Prudential Hall.
<b>Parking</b>	Parking will be available in Military Park Garage, opposite the main entrance, and at other nearby facilities. You are strongly encouraged to carpool. A shuttle bus will also be available for students from the Medical Science Building.
<b>Tickets</b>	Each candidate will receive twelve tickets. <i>If you do not need to use all of your tickets, PLEASE return extras to the Registrar's Office.</i> We will redistribute extra tickets to those in the class that need them.
<b>Requesting Extra Tickets</b>	Please make a formal request for extra tickets by emailing Carrie at <a href="mailto:devincce@njms.rutgers.edu">devincce@njms.rutgers.edu</a> with your request. You must specify the number of tickets.
<b>Guest Seating and General Information</b>	<p>Guests must arrive together to be seated together. <b><i>Guests will not be permitted to reserve seats.</i></b></p> <p>The rotunda and the lobby open at 9:00 a.m. Guests should expect to be seated between 9:15 a.m. and 9:45 a.m. Each guest will receive a ceremony program as they arrive.</p>
<b>Special Needs</b>	Guests who are physically handicapped will be seated in dedicated areas. Please contact Gina at <a href="mailto:arditoga@njms.rutgers.edu">arditoga@njms.rutgers.edu</a> for a <b><i>Special Needs Services Request Form</i></b> , which should be returned to the Registrar's Office no later than May 3, 2024.
<b>Academic Attire</b>	<p>Academic attire must be purchased through the <a href="https://rutgersnb.shopoakhalli.com/purchasewizard/Welcome">https://rutgersnb.shopoakhalli.com/purchasewizard/Welcome</a> website using instructions provided via email from the Registrar's Office. Although the website provides a deadline of March 31<sup>st</sup>, we strongly suggest you order asap to avoid any issues.</p> <p><i>If you do not have graduation attire, you cannot participate in the ceremony.</i></p> <p>Please note: Please be sure to clear any holds on your record.</p>

**Attendance**

**All graduates** are expected to attend Convocation. If you will be unable to attend the ceremony, you must write a letter to Dr. Hill, Associate Dean for Student Affairs, detailing why you find it necessary to miss the event. All requests of this nature must be submitted to Dr. Hill by **April 26, 2024**.

**Ceremony**

Please report to NJPAC by 8:30 a.m. You must bring your tam, gown, hood, and tassel. There is no place to leave extra articles of clothing or valuables; ***please leave any personal belongings with your guests prior to the ceremony!!***

The staff of the Registrar's Office will assemble your class for the procession.

Alcoholic beverages are forbidden.

You will receive your Alumni Certificate and official diploma at Convocation.

**Diploma Distribution**

You will receive a diploma after Convocation only if you have fulfilled all of your academic and financial obligations to the university. If you have any Incomplete or Failing grades, or remaining course requirements, you will be allowed to attend the ceremonies and march with the class. You will, however, receive an empty diploma cover.

Please note that your diploma is irreplaceable! Please ensure its care against loss or damage. The manufacturer suggests you preserve your diploma framed behind glass with narrow wooden molding. Lamination is not recommended.