

Professional Skills

All sessions are Mon. Wed. and Fridays. Class will meet on Mondays and Fridays from 3:00–4:20 pm and on Wed. from 4:00 – 5:20 in the Cancer Center room G-1196 or when noted in the Cancer Center small conference rooms.

A. Introduction

Fri Sept. 1st Time and Stress Management (Levison)

Mon. Sept. 4th No Class - Labor Day

B. Scientific Writing

Wed. Sept. 6th Greatest Hits of Scientific Writing (?)

Begin Assignment #1

Fri. Sept. 8th In-class writing exercise (Parker?)

Bring Assignment #1 to class

Mon. Sept. 11th Publishing scientific articles (Parker)

Assignment #1 due

C. Career Development

Wed. Sept. 13th Advisors and mentors (Levison)

Fri. Sept. 15th Careers – (Badheka)

Mon. Sept 18th CV's, coverletters and statements of interest (Levison)

Begin assignment # 2 (CVs and Biosketches)

Wed Sept. 20th How to attend meetings/seminars (Parker)

Fri. Sept. 22nd Effective visual aides for scientific seminars and delivering a research seminar (Levison)

Assignment #2 due

D. Oral Presentations

Begin assignment # 3 (oral)

Mon. Sept. 25th No Class – Yom Kippur

Wed. Sept. 27th Talking to the press and the public about your research (Patrica Munoz?)

Fri. Sept. 29th Oral presentation — Outlines: Students (**TBD, Wood, Parker, Yap**)

F-1197, G-1196, H-1196 and H-1197

Mon. Oct 2rd No Class – Students prepare presentations

Professional Skills

Wed. Oct. 4th Oral presentation rehearsals: Students (**Levison, Wood, Parker, Rogers, Yap**)
MSB-H609, F-1197, G-1196, H-1196 and H-119

Fri. Oct. 6th Oral presentations group 1: Students

Mon. Oct. 9th Oral presentations group 2: Students

Wed. Oct. 11th Oral presentations group 3: Students

Friday Oct. 13th Oral Presentations group 4: Students

End of Class