

**SGS-BHS POLICY**

SUBJECT: Academic Affairs	TITLE: Transfer Credit Policy	AMENDED: April 2022
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**I. PURPOSE**

This policy states guidelines regarding the acceptance of transfer credits.

**II. ACCOUNTABILITY**

The SGS-BHS Campus Senior Associate Deans are responsible for this policy.

**III. POLICY**

Credits for graduate courses taken at colleges or universities in the United States may be transferred after the first semester for students in good academic standing and upon approval of the student's department and the SGS-BHS Campus Senior Associate Dean. Only courses in which the student earned at least a B grade or equivalent are transferable. The number of credits shall not exceed the number of credits given for an equivalent course at SGS-BHS. If a course is of lesser scope or depth than a similar course at SGS-BHS, departments may request transfer of less than the total number of credits originally awarded.

The application for transfer credit is available on-line at <http://njms.umdnj.edu/SGS-BHS/index.cfm>. (Current Student - SGS-BHS Forms)

Credits for graduate courses taken at foreign universities may be considered with consultation of the relevant SGS-BHS departments and the SGS-BHS Campus Senior Associate Dean. A maximum of six credits may be transferred toward the M.B.S and M.S. degrees. A maximum of 12 credits may be transferred toward the Ph.D. degree. Transfer credits are not accepted in the Certificate Programs.

Transfer credits will have no impact on your tuition. All students are responsible for payment of at least 30 credits of tuition for the M.B.S. and M.S. degrees, even if all credits are not completed in residence.

Dual degree students must adhere to the maximum number of transfer credits as defined by their program. This may exceed the maximum number of transfer credits allowed by a program primary to SGS-BHS.