

PLEASE READ THIS FIRST: GUIDED FRAMEWORKS TO CREATE LECTURES

Purpose:

The purpose of this framework is to assist faculty in creating a learner-centered, large group lecture. It includes a PowerPoint slide template as well as links to relevant and helpful online information to guide in creating an effective learning experience. This is one template of what we hope will be many templates, all of which will comprise a structure of online tools to create appropriate blended-learning.

One important factor in creating a lecture is that you do not need to include all of your content in the lecture. Focus on those areas that are complex or important for you to have a face-to-face learning event with the students. Put other content that can be learned independently by the student in a podcast or self-paced learning activity. Use small groups and focused team activities to practice and reinforce for more difficult, complex concepts.

Needs Assessment:

Prior to developing your presentation, you may want to do an overall assessment of the purpose of your lecture and who your learner is. The following are some tips to assessing your content:

- Understand what content the learners have already taken and what they will take after your lecture. Research this using the Curriculum online (right click on the link below and select Open Hyperlink to go to pages online):

NJMS Curriculum: http://njms.rutgers.edu/education/office_education/index.cfm

- **Note:** A 50-minute lecture should have approximately 30-40 slides (general formula is 1 min/1slide maximum).

Using this template:

- First, save the file with a different name with a .ppt extension. This way, you can continue to use this template in the future.
- Once you have read and used the notes included in this template, you can delete them and add your own talking points if you want to include lecture notes.
- You will not need to use every slide in this template -- some are optional and others are provided as examples.
- Insert your own text in the brackets (such as titles). Notes and instructions in gray can be read and then deleted.
- **RESOURCE LINK** ☆ (links to be included in the future) You will see this in the Notes pages when there is a link to additional information.
- **Note:** You will see this for important/additional information.