

SGS-BHS POLICY

SUBJECT: Academic Affairs	TITLE: Academic Warning Policy
AMENDED: April 2022	

I. PURPOSE

This policy describes the notification process for students making unsatisfactory progress.

II. ACCOUNTABILITY

The SGS-BHS Campus Senior Associate Dean is responsible for this policy.

III. POLICY

All students are expected to achieve satisfactory levels of academic and research proficiency as stipulated by the individual SGS-BHS programs for theory and laboratory practice.

Each program shall clearly inform students of the criteria for satisfactory academic performance. Academic standing will be reviewed each semester by the Program's Academic Standing Committee. Students who receive less than an average grade of "B" in the designated Core course(s) or have a GPA less than 3.0 will receive an academic warning notice. Students performing below satisfactory levels of proficiency as outlined by the program may also receive a written warning notice. The written warning states the problem(s), outlines those measures needed for improvement and sets a deadline for compliance. Letters informing students of an academic warning will be sent within 30 calendar days of the end of the semester. A request will be made to students receiving academic warning letters to meet with the Program Director and/or the Academic Standing Committee.

The SGS-BHS Campus Senior Associate Dean shall forward copies of warning letters to the Program Director and the SGS-BHS Registrar.