

COURSE WEBSITE**COURSE DESCRIPTION:****Title: Practical Approaches to Studying Protein Function**

This course is designed for graduate students with advanced molecular biology background and fellows who want to pursue a career as a biomedical researcher. The course covers experimental methodologies (standard and latest advances) that are designed to investigate protein function in general and during disease conditions. Various instructors with different expertise and areas of interest will present and discuss these topics. Using examples from their current research or peer-reviewed published articles, novel approaches from *in silico* analysis to general laboratory techniques and animal models to study proteins' function will be presented, discussed, and analyzed.

Prerequisites: GSND N500A or GSND5200Q**COURSE OBJECTIVES:**

- The objective of this course is to advance our current knowledge of methods used to study protein function, esp. during disease conditions, mostly cardiovascular.
- The students will be introduced to latest techniques that are being used in research laboratories.

COURSE FORMAT:

Lectures

FACULTY AND STAFF:

Course Director: Dr. Danish Sayed and Dr. Mariana De Lorenzo

Office	:	Medical Science Building (MSB) G-653 and C-642
Office Hours	:	4:00 – 5:00pm Monday & Wednesday
Office Phone	:	(973)-972-5243 (Sayed) and (973) 972-4315 (Dr. De Lorenzo)
Email	:	sayeddh@njms.rutgers.edu
Class Hours	:	2:00 – 4:00pm Wednesday
Lecture Hall	:	G609B (conference room)

List of Instructors participating in the course

Schedule for Fall 2024 (subject to change)

Date/Day	Topic
September 11, 2024	Cell Culture Models and Gene Delivery – Dr. Sayed sayeddh@njms.rutgers.edu
September 18, 2024	Gene expression and regulation – Dr. Sayed sayeddh@njms.rutgers.edu

CBMM5002Q

Fall 2024

September 25, 2024	Cancer Cell and <i>In vitro</i> Experiments – Dr. De Lorenzo delorems@njms.rutgers.edu
October 2, 2024	<i>In Vivo</i> Models of Tumor Genesis and Metastasis – Dr. De Lorenzo delorems@njms.rutgers.edu
October 9, 2024	Yeast, as model to study protein function – Dr. Ivessa ivessaan@njms.rutgers.edu
October 16, 2024	Mid-term

October 23, 2024	Posttranslational modifications in health and disease – Dr. Nakamura nakamumi@njms.rutgers.edu
October 30, 2024	How to study the structure and function of ion channels – Dr. Xie xiela@njms.rutgers.edu
November 6, 2024	Experimental procedures assessing transcriptional control – Dr. Oka okash@njms.rutgers.edu
November 13, 2024	TBA
November 20, 2024	Introduction to Gene Therapy – Dr. Babu babugo@njms.rutgers.edu
November 29, 2024	Thanksgiving, NO class
December 4, 2024	Final Exam

EVALUATION METHODS & COURSE GRADING

Assessment/Evaluation:

Mid-Term Exam –

A mid-term exam will be held on the topics covered in previous classes. The questions will be in form of short essays, multiple choice or true/false.

Final Exam –

The final exam will be conducted at the end of semester and will be all-inclusive. The questions will be in form of short essays, multiple choice or true/false. This will also include designing hypothetical experiments using the techniques/models covered in classes.

Attendance –

Students are required to attend all lectures, topics and discussions during lectures can/will be included as exam questions.

Coursework will be weighted

CBMM5002Q

Fall 2024

- a. Mid-term exam: 50%
- b. Final exam: 50%

Course Grading:

Final grading scale

100 – 90	A
89 – 85	B+
75 – 84	B
60 – 74	C+
50 – 60	C
< 50	D

EDUCATION PORTAL AND CANVAS COURSE ACCESS:

The CANVAS course website is an essential part of the CBMM5002Q Course. CANVAS can be accessed using the Educational Portal website at <https://ep.njms.rutgers.edu> . The Education Portal provides single sign-on and “one stop shopping” site for various academic systems such as CANVAS, Education Management System, Digital Media Portal, Virtual Microscopy, SOCRATES, etc.

If the Education Portal is unavailable, direct links for CANVAS, NJMS Video, Virtual Microscopy etc., are provided below:

CANVAS: To access all course information log onto CANVAS at: <https://canvas.rutgers.edu/>

PODCAST ACCESS:

WIRELESS ACCESS FOR ELECTRONIC EXAMS (ON CAMPUS EXAMS)

RU Health Sciences is the primary wireless network for SGS however you can use either RU Health Sciences or RU Wireless Secure for electronic exams. Please make sure you can connect to both prior to an exam. See <https://ruwireless.rutgers.edu/ruwireless-secure> for more information. **DO NOT USE RU Wireless.**

EXAMSOFTE SYSTEM REQUIREMENTS:

Note: These requirements will be updated by the SGS Office of Student Affairs and Admissions. The requirements below are from the 2019-2020 Academic year:

EXAMSOFTE SYSTEM REQUIREMENTS:

The following laptop requirements are necessary for the School of Graduate Studies

REQUIREMENTS	
Windows	Mac OS
<ul style="list-style-type: none"> • Operating System: 32-bit and 64-bit Versions of Windows 10. Alternate versions of Windows 10 RT and 10 S are NOT supported at this time. • CPU Processor: 2.0 ghz Intel i3 processor or equivalent • RAM = 4 GB or higher • HD (needs at least 1 GB of free space) • 13' screen or larger (Laptops) • Minimum screen resolution of 1024x768 is required with a 32 bit color setting • Virtual machines & applications are not allowed • Surface Pro is allowed (non-pro Surface devices are not allowed) • Tablets are not allowed; nor Chromebooks, netbooks, etc. • For on-site support, a working USB port is required (newer devices may require an adaptor) 	<ul style="list-style-type: none"> • MacOS Catalina (version 10.15) is only compatible with Exemplify version 2.0.6 or higher (Released on 10/14/19 or later)Any server version of Mac OS is NOT supported • 1GHz Intel processor or higher • RAM = 4 GB or higher • HD (needs at least 1 GB of free space) • 13' screen or larger (Laptops) • Minimum screen resolution of 1024x768 is required with a 32 bit color setting • Virtual machines & applications are not allowed • iPads/tablets are not allowed • For on-site support, a working USB port is required (newer devices may require an adaptor)
<ul style="list-style-type: none"> • Microsoft Edge, Internet Explorer • Chrome • Firefox • Do not use beta versions. Other browsers are not supported. 	<ul style="list-style-type: none"> • Safari • Chrome • Firefox • Do not use beta versions. Other browsers are not supported.
Browser Settings - JavaScript Enabled - Cookies Enabled - CSS Enabled - Disable pop-up blockers	Browser Settings - JavaScript Enabled - Cookies Enabled - CSS Enabled - Disable pop-up blockers
Must have Administrator level account permissions.	
Disable Toolbars, Adware or Spyware programs. They may adversely affect the computer's performance and cause delays in loading testing questions.	
If you are using McAfee, you need to turn off Real-Time Scanning.	
Turn off Windows updates or virus scanner updates to avoid interruptions during testing.	
***The following requirements apply for exams with ExamID or ExamMonitor enabled	

CBMM5002Q

Fall 2024

- Exemplify version 2.3.2 or greater
- Hard Drive: 2GB or higher available space
- RAM: 8GB or higher recommended; 4GB required
- Webcam
- Microphone (no headphones!)
- Internet: 2Mbps upload speed

EXAMSOFT EXAMPLIFY LINKS:

Mac : <https://examsoft.force.com/emcommunity/s/article/Exemplify-Minimum-System-Requirements-for-Mac-OS-X>

Windows: <https://examsoft.force.com/emcommunity/s/article/Exemplify-Minimum-System-Requirements-for-Windows>

ABSENCE FROM COURSE QUIZZES AND EXAMS:

SGS has issued a **MISSED EXAM POLICY** for students enrolled in their programs. Below are the valid excuses for missing a quiz or exam in this course (verbatim from the SGS Exam Policy):

- 1) Significant illness, with official note by doctor, which must include a valid reason for missing the exam. The doctor's note cannot result from a remote (online) diagnosis. NOTE: Illness prior to the exam ("didn't have time to study") does not constitute a valid excuse, although exceptions can be given by the SGS Associate Dean of Student Affairs if the prior illness has been severe or lengthy.
- 2) Death in the immediate family (parents, siblings, children, grandparents, aunts/uncles, niece or nephew, sister-in-law or brother-in-law, parents-in-law, first-cousins). Verification, with dates, is required, but this can be a newspaper announcement, event (e.g. wake) announcement, etc.
- 3) Medical/dental school interview, in which the interview or unavoidable travel overlaps with the exam. Copy of the invitation letter.
- 4) Presentation at a meeting. Proof of attendance required.
- 5) More than two final exams on the same day. (NOTE: An exam should not be rescheduled for an individual with two exams on the same day). If a student has more than two exams on the same day, they will need to contact the SGS Associate Dean of Student Affairs, who will contact the course directors about allowing the student to take one of the exams on a different day. The vast majority of schools across the country, including Rutgers New Brunswick, allow up to two final exam in the same day.
- 6) Permission of SGS Associate Dean of Students Affairs, with consultation of course-director. This will be rare, but is meant to account for valid, but unforeseen circumstances.

Each of these reasons will require some form of documentation to be submitted to verify the absence. For the full policy, please follow this link:

http://njms.rutgers.edu/sgs/current_students/docs/new/ExamPolicy.pdf

CODE OF PROFESSIONAL CONDUCT (COURSE EXAMINATIONS):

All students have a fundamental responsibility for maintaining academic integrity and intellectual honesty in their academic and professional endeavors. They are expected to observe generally accepted principles of scholarly work, to submit their own rather than another's work, to refrain from falsifying data, to acknowledge the published work of others in an appropriate manner, and to refrain from receiving or giving aid during examinations or other work requiring independent effort. When submitting written material, students take full responsibility for the originality of all work not otherwise identified by appropriate acknowledgments and imply that both the ideas and words used are their own. All students are expected to respect the property of faculty and other students, and not use research equipment or laboratory supplies of others without permission.

CBMM5002Q

Fall 2024

Specific examples of appropriate behavior in examinations exams are given below:

Examinations: The purpose of an examination is to assess a student's knowledge of a topic defined within a course or courses. **Unless given explicit written instructions to the contrary, a student must work without assistance on an examination.**

- **Classroom examination:** Each student will provide answers to questions as directed. Unless otherwise stated, no material (books, calculators, computers, communication devices) of any kind can be used during an examination.
- **Take-home examination:** Each student will provide answers as directed. Unless otherwise stated, research and writing must be done individually without assistance or exchange of information with others. The ability to use source material in the research of answers will be defined for each examination. But, unless stated otherwise, all source material should be cited appropriately as outlined below.

NOTE: THESE POLICIES ALSO HOLD TRUE FOR ALL EXAMS ADMINISTERED REMOTELY.

To view the full policy for the Code of Professional Conduct in the School of Graduate studies regarding examinations, research and oral presentations follow this link:

http://njms.rutgers.edu/sgs/current_students/ac_integ.php

ACADEMIC WARNING POLICY:

http://njms.rutgers.edu/sgs/documents/policys/SGS_Academic_Warning_Policy.pdf

Each program shall clearly inform students of the criteria for satisfactory academic performance. Academic standing will be reviewed each semester by the Program's Academic Standing Committee. Students who receive less than an average grade of "B" in the designated Core course(s) or have a GPA less than 3.0 will receive an academic warning notice. Students performing below satisfactory levels of proficiency as outlined by the program may also receive a written warning notice. The written warning states the problem(s), outlines those measures needed for improvement and sets a deadline for compliance. Letters informing students of an academic warning will be sent within 30 calendar days of the end of the semester. A request will be made to students receiving academic warning letters to meet with the Program Director and/or the Academic Standing Committee.

COURSE ADD/DROP POLICY:

Policy for the Addition of a Course:

Students may add courses with the approval of the instructor (when required) and the program director. A student wishing to add a course after the general registration period has closed, must complete the "Add/Drop/Withdraw" form and have appropriate approval of the course instructor (when required) and program director prior to the start of the course. Registration will not be

CBMM5002Q

Fall 2024

permitted beyond the first week of a course. Credit will not be given for courses in which the student was not registered.

Add Course Form Link:

<https://na2.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=96fcae95-bc67-45fb-8da3-11300ded2e99>

Policy for Dropping a Course:

Students may drop courses with approval of the instructor (when required) and the program director. Students submitting a completed “Add/Drop/withdraw” form to the SGS Registrar’s office within 10 academic days of the start of the course will receive a full tuition refund and the course will not appear on their official transcript. The drop period of 1-10 *academic days, is distinguishable from the withdrawal period in that the drop period is without penalty. A completed and approved Add/Drop/Withdraw” form(s) must be received by the Registrar’s office within the time periods set forth above in order for a course(s) to be “dropped”.

Drop Course Form Link:

<https://na2.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=c45635ca-6a1e-4936-b436-337b211b8433>

***An academic day is defined as a day that the SGS campus at which the student is enrolled is open for business.**

REASONABLE ACCOMMODATIONS AT RUTGERS SCHOOL OF GRADUATE STUDIES:

Rutgers School of Graduate Studies is committed to providing equitable access to learning opportunities to students with documented disabilities (e.g. mental health, attentional, learning, chronic health, sensory, or physical). To ensure access to this please contact Student Affairs, to engage in a confidential conversation about the process for requesting reasonable accommodations in the classroom setting. Students are encouraged to register with the Office of Student Affairs as soon as they begin their program. Accommodations are not provided retroactively. Rutgers School of Graduate Studies encourages students to access all resources available through the School for consistent support and access to their program.

More information can be found online at

http://njms.rutgers.edu/education/student_affairs/student_support/disability_services.cfm.

Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must complete the ODS registration form: <https://webapps.rutgers.edu/student-ods/forms/registration> and contact the RBHS Office of Disability Services at 973-972-5396 or

CBMM5002Q

Fall 2024

cindy.poorepariseau@rutgers.edu to make an appointment for an intake interview. You will also be asked to provide documentation of your disability:

<https://ods.rutgers.edu/students/documentation-guidelines> .

If the documentation supports your request for reasonable accommodations, the Office of Disability Services will provide you with a Letter of Accommodations. This Letter will be used to notify appropriate school personnel about the accommodations you are qualified to receive. To begin this process, please complete the Registration form on the ODS web site at:

<https://webapps.rutgers.edu/student-ods/forms/registration> .

TEACHER-LEARNER POLICY RUTGERS SCHOOL OF GRADUATE STUDIES:

The Rutgers SGS Newark Health Science Campus strongly believes that teaching and learning should take place in a climate of mutual respect where students and faculty are equally responsible for maintaining a professional and collegial environment. An environment where students are evaluated based upon accomplishment, professionalism and academic performance. We are committed to maintaining a positive learning environment and the highest standards of behavior in the teacher-student relationship.

To view the full Teacher-Learner policy for the School of Graduate studies, please follow this link:

https://njms.rutgers.edu/sgs/current_students/docs/Teacher%20Learner%20Policy.pdf